

MEETING: SEPTEMBER 16, 1999
CHAIRMAN WINTER LENNIE/EXECUTIVE DIRECTOR NORMAN SIMMONS

Today, I met with Chairman W. Lennie to discuss the following housekeeping and Board issues:

HOUSEKEEPING

1. *Shipment of Kushny's household goods.*

Action: Mr. Lennie will contact Matco in Norman Wells and arrange shipment.

2. *Construction of garage: Robert Chalifoux has presented bid to do the job.*

Action: Mr. Lennie will have drawings made in Norman Wells, will have materials orders for the last barge, and then will have tenders called for.

3. *Rosa Etchinelle and Janet Bayha want to take Communications I on 8 November – 10 December 1999 in Fort Smith. Both believe that they can afford the time.*

Action: N. Simmons will arrange for them to take the course.

4. *N. Simmons asked about Board involvement with research permits.*

Action: N. Simmons to discuss this with D. Stewart.

5. *The Tulita Renewable Resources Council (RRC) asked if we would give them space in our offices. We agreed that we cannot do this, one reason being that it would set a precedent we cannot afford.*

BOARD CHAIRMAN

6. *The Tulita RRC Chairman and members complained at their 10 September 1999 meeting, and since then, that outfitters have been sending meat unfit*

for human consumption to Tulita.

Action: N. Simmons will assist the Tulita RRC with writing a letter to the Board about the issue. This letter will be the basis for Board action beginning with a meeting of the Board with the Mackenzie Mountains Outfitters Association to discuss a solution to the problem.

7. The Board needs a public information and education program.

Action: This activity will be included in the strategic plan (see below).

8. A staff career development program is needed, including a long-range training and education program.

Action: This plan will be the part of the strategic plan (see below).

However, N. Simmons will have a consultant write position descriptions for Board approval. Then he will broker training and education programs for staff.

9. The Tulita RRC asked the Board for assistance with the current organized caribou hunt in the Mackenzie Mountains. The Board agreed to help by using a fuel backhaul to haul meat to Tulita and to provide up to five drums of gasoline at Caribou Flats. The RRC still needs 5 drums of fuel for the hunters' return trip. N. Simmons suggested that they visit the Financial Corporation to investigate the availability of funds from the Western Harvesters Hunter Assistance Program.

10. N. Simmons asked about our involvement in guide training and employment.

Action: N. Simmons will discuss the issue with Doug Stewart.

BOARD

11. N. Simmons proposed contracting a Biologist and a Harvest Studies Co-ordinator immediately, and at the same time, re-advertise both positions. Successful applicants, especially if they are non-indigenese from the south, would be in contract and term positions, with a priority assignment of phasing themselves out by training the Wildlife Technician and the Harvest Studies Trainee to eventually assume their positions.

Action: N. Simmons will contract a consultant to prepare descriptions of the Biologist and Harvest Studies Co-ordinator as well as the other four staff positions. He will also begin searching for candidates for the two contract positions and preparing advertisements for the two term positions and for the Executive Director.

12. Board training is needed. Highest priority must be placed on a strategic planning course, preferably held in the Sahtu Region, that will result in a strategic plan for the Board. A second priority is a course on 'managing a board'.

Action: N. Simmons to draw up a proposal for a course in strategic planning to be delivered either just before or just after the 1-5 November Board Meeting in Fort Good Hope. He will research the board management course and present a relevant proposal to the Board.

13. The Board needs measurable objectives. These will be developed as part of the strategic planning course.

- 14. The Board should schedule a self-evaluation a reasonable time after the strategic plan is developed.*
- 15. The July 1999 draft of the Policies and Procedures Manual will be re-worked after a strategic planning document has been approved by the Board.*
- 16. N. Simmons recommended that a Board Committee be formed to review the proposed new Wildlife Act. He could serve as secretary to the committee and contribute his experience with drafting the current Act.*
- 17. Workshops on post-claims resource management and management structures, if requested by the RRC's, could be developed by the Sahtu Boards. The Board could serve as a catalyst for this.*
- 18. The strategic planning exercise should result in a memorandum of agreement between the Board and the GNWT on a division of labour on renewable resources research and management.*
- 19. Referring to point 11, we may want to consider the option of secondment of qualified persons from the GNWT to the Board instead of contracting a Biologist and a Harvest Studies Co-ordinator.*

*Norman Simmons
Executive Director*