

# Board Teleconference Minutes



May 23, 2024, 9 am – 11 am

Minutes by Catarina Owen

## List of Acronyms/Terms Used

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UNW	Union of Northern Workers

## Participants

### Board Members

Sam Haché  
Donna Schear  
Gordon Hamre  
Camilla Rabisca  
Rhea McDonald  
Faye d'Eon Eggertson

### Staff

Catarina Owen

## Agenda

1. Opening prayer and quorum check
2. Executive Director recruitment
3. SRRB salary grid
4. SRRB benefits
5. Meeting Minutes

## Opening

- Prayer by Camilla Rabisca
- Quorum check: 6/8

## Executive Director Recruitment

- Gordon, Donna and Catarina met with 2 recruitment agencies (Phelps and Boyden) and also with staff from Interchange Canada
- It was recommended the Board should move forward with Phelps as they have vast experience working in the north.
- Board also decided to move forward with Interchange Canada concurrently.

M2025-009

M2025-009	Contract the services of Phelps, while concurrently recruiting with Interchange Canada. Faye d'Eon Eggertson/ Sam Haché	Consensus
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## SRRB Salary Grid

- The Board contracted an independent contractor, Janet Toner, to evaluate and provide recommendations on the SRRB salary grid.

M2025-010

M2025-010	Contract Janet Toner to review all of the staff's job descriptions and place them UNW grid for Board to review. Gordon Hamre/Camilla Rabisca	Consensus
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## SRRB Benefits

- The Board contracted an independent contractor, Janet Toner, to evaluate and provide recommendations on the SRRB benefits.

M2025-011

M2025-011	Approve an annual vacation travel allowance for Sahtú based staff of \$3,600 and \$1,800 for Sahtú resident dependents under the age of 19. Full amount be paid once vacation days are approved. Gordon Hamre/Sam Haché	Consensus
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## Meeting Minutes

M2025-012

M2025-012	Approve April 25, 2024 meeting minutes Faye d'Eon Eggertson/Camilla Rabisca	Consensus
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*Meeting adjourned at 11:10 am*

## Approval of Minutes

Approved by Board decision, July 22, 2024



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Donna Schear, Acting Chair

## Summary of Motions

Number	Description	Result
M2025-009	Contract the services of Phelps, while concurrently recruiting with Interchange Canada. Faye d'Eon Eggertson/ Sam Haché	Consensus
M2025-010	Contract Janet Toner to review all of the staff's job descriptions and place them UNW grid for Board to review. Gordon Hamre/Camilla Rabisca	Consensus
M2025-011	Approve an annual vacation travel allowance for Sahtú based staff of \$3,600 and \$1,800 for Sahtú resident dependents under the age of 19. Full amount to be paid once vacation days are approved. Gordon Hamre/Sam Haché	Consensus
M2025-012	Approve April 25, 2024 meeting minutes Faye d'Eon Eggertson/Camilla Rabisca	Consensus