

Board Teleconference Minutes



July 22, 2024, 10 am – 12 pm

Minutes by Catarina Owen

List of Acronyms/Terms Used

ACCWM	Advisory Committee for Cooperation on Wildlife Management
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UNW	Union of Northern Workers

Participants

Board Members

Sam Haché
Donna Schear
Gordon Hamre
Camilla Rabisca
Rhea McDonald

Staff

Catarina Owen
Melanie Harding
Manisha Singh
Stephanie Yuill

Other Guest

Bruce McRae, legal counsel

Agenda

1. Opening prayer and quorum check
2. ACCWM
3. SRRB Salary Grid/Job Description Evaluation
4. Executive Director Job Description
5. Scholarship
6. Meeting Minutes

Opening

- Prayer by Camilla Rabisca
- Quorum check: 5/8

ACCWM

Presentation by Bruce McRae

- Established in 2008
- Six members: GRRB, SRRB, WRRB, Wildlife Management Advisory Council (NWT), Kitikmeot Regional Wildlife Board, and Tuktut Nogait National Park Management Board.
- ACCWM has no legal power
- *Taking Care of Caribou Management Plan* is a core resource from ACCWM
- The ACCWM Working Group will conduct a 10-year review of the Management Plan

M2025-013

M2025-013	Approve letter drafted to ACCWM pending minor revisions discussed in the meeting for submission to the ACCWM Working Group. Gordon Hamre/ Sam Haché	Consensus
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M2025-014

M2025-014	Move to go in-camera at 10:51 am. Gordon Hamre	Consensus
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SRRB Salary Grid/Job Description Evaluation

Janet Toner was contract to review SRRB staff job description and place them on UNW grid. Janet will be invited to present her report at the next Board meeting.

M2025-015

M2025-015	Accept the compensation level for the Executive Director position at UNW25. Approve Rhea McDonald/Gordon Hamre	Consensus
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Executive Director job description

Kathryn Emmet was contracted to redraft the Executive Director job description to better reflect the duties and responsibilities as outlined in the *Sahtú Dene and Métis Comprehensive Land Claim Agreement* to emphasize the leadership role and unique working condition of this position within the organization.

M2025-016

M2025-016	Approve the Executive Director job description with correction discussed at the meeting. Gordon Hamre/Sam Haché	Consensus
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Scholarship

The Board received new scholarship application and one renewal.

M2025-017

M2025-017	Support Madison Menacho's 1 st year scholarship application. Rhea McDonald/Sam Haché	Consensus
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M2025-018

M2025-018	Support Taylor Shear's 2 nd year scholarship application subject to review in January 2025, prior to second instalment payment. Sam Haché/Rhea McDonald	Consensus
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Meeting Minutes

M2025-019

M2025-019	Approve May 23, 2024 meeting minutes. Sam Haché/Gordon Hamre	Consensus
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Next meeting – August 14, 2024

Meeting adjourned at 12:11 pm

Approval of Minutes

Approved by Board decision, August 30, 2024



Donna Schear, Acting Chair

Summary of Motions

Number	Description	Result
M2025-013	Approve letter drafted to ACCWM pending minor revisions discussed in the meeting for submission to the ACCWM Working Group. Gordon Hamre/ Sam Haché	Consensus
M2025-014	Move to go in-camera at 10:51 am. Gordon Hamre	Consensus
M2025-015	Accept the compensation level for the Executive Director position at UNW25. Approve Rhea McDonald/Gordon Hamre	Consensus
M2025-016	Approve the Executive Director job description with correction discussed at the meeting. Gordon Hamre/Sam Haché	Consensus
M2025-017	Support Madison Menacho's 1 st year scholarship application. Rhea McDonald/Sam Haché	Consensus
M2025-018	Support Taylor Schear's 2 nd year scholarship application subject to review in January 2025, prior to second instalment payment. Sam Haché/Rhea McDonald	Consensus
M2025-019	Approve May 23, 2024 meeting minutes. Sam Haché/Gordon Hamre	Consensus