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# Board Teleconference Minutes



August 14, 2024, 10 am – 12 pm

Minutes by Catarina Owen

## List of Acronyms/Terms Used

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## Participants

### Board Members

Sam Haché  
Donna Schear  
Gordon Hamre  
Camilla Rabisca  
Rhea McDonald  
George Barnaby

### Staff

Catarina Owen  
Manisha Singh  
Stephanie Yuill

### Other Guest

Virginia Lackey, Crowe Mackay  
Janet Toner, Consultant

## Agenda

1. Opening prayer and quorum check
2. Financial Audit Presentation
3. Species at Risk Committee Nomination
4. Job Description Evaluation Presentation
5. Honoraria
6. Scholarship

## Opening

- Prayer by Camilla Rabisca
- Quorum check: 6/8

## Financial Audit Presentation

Presentation by Virginia Lackey

- Review of 2023-2024 Financial Report
- Review of 2023-2024 Financial Statement

#### M2025-020

M2025-020	Approve Financial Report and Financial Statement as presented by the auditor. Rhea McDonald/ Gordon Hamre	Consensus
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### Species at Risk Committee Nomination

- Species at Risk Committee was established under the NWT Species at Risk Act to assess the biological status of species that may be at risk in the NWT, using best available information (scientific and indigenous/community knowledge) to determine whether a species is at risk from disappearing in the NWT
- Appointed members do not represent the appointed group.
- SRRB alternate member has been vacant for over 1 year.
- Leon Andrew was appointed by the SRRB and also chairs the committee.

#### M2025-021

M2025-021	Nominate Donna Schear as Species at Risk Committee alternate member. Rhea McDonald/ Sam Haché	Consensus
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### Job Description Evaluation Presentation

Presentation by Janet Toner:

- Explain of Hay Plan factors
  - The Know-How Factor
  - The Problem-Solving Factor
  - The Accountability Factor

### Honoraria

- Honoraria rate is determined by the Treasury Board of Canada and has not changed since the Board's inception
- To address this issue until rates are evaluated Board passed the following motion.

M2025-022

M2025-022	Amend Section 5.1.2 of SRRB's Operating Procedures. Rhea McDonald/ Camilla Rabisca 5.1.2 Honoraria and Per Diems: The SRRB Members and Alternates shall receive full day honorarium for board meetings. Board members will also receive two full day honorarium per month for meeting preparation or as required. The daily rate will be paid in accordance with Schedule A. a) The Chairperson, Board Members or Alternates shall receive daily per diem when representing the board on business, or when doing authorized work on behalf of the SRRB (Schedule A), and b) The Board Members or Alternates shall receive a travel per diem when travelling on board business.	Consensus
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## Scholarship

The Board received a new scholarship application.

M2025-023

M2025-023	Support Hailey Taneton 1 <sup>st</sup> year scholarship application. Rhea McDonald/Camilla Rabisca	Consensus
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Next meeting – August 30, 2024

*Meeting adjourned at 12:15 pm*

## Approval of Minutes

Approved by Board decision, August 30, 2024



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Donna Schear, Acting Chair

## Summary of Motions

Number	Description	Result
M2025-020	Approve Financial Report and Financial Statement as presented by the auditor. Rhea McDonald/ Gordon Hamre	Consensus
M2025-021	Nominate Donna Schear as Species at Risk Committee alternate member. Rhea McDonald/ Sam Haché	Consensus
M2025-022	<p>Amend Section 5.1.2 of SRRB's Operating Procedures. Rhea McDonald/ Camilla Rabisca</p> <p>5.1.2 Honoraria and Per Diems:            The SRRB Members and Alternates shall receive full day honorarium for board meetings. Board members will also receive two full day honorarium per month meeting for preparation or as required. The daily rate will be paid in accordance with Schedule A.</p> <ul style="list-style-type: none"> <li>a) The Chairperson, Board Members or Alternates shall receive daily per diem when representing the board on business, or when doing authorized work on behalf of the SRRB (Schedule A), and</li> <li>b) The Board Members or Alternates shall receive a travel per diem when travelling on board business.</li> </ul>	Consensus
M2025-023	Support Hailey Taneton 1 <sup>st</sup> year scholarship application. Rhea McDonald/Camilla Rabisca	Consensus