

In Person Meeting Minutes



October 24, 2025, 7 am – 8:30 am

Minutes by Catarina Owen

List of Acronyms/Terms Used

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GNWT	Government of the Northwest Territories
RRC	Renewable Resources Council

Participants

Board Members

Sam Haché
Donna Schear
Gordon Hamre
Camilla Rabisca
Rhea McDonald (virtual)

Staff

Catarina Owen
Melanie Harding
Cyre Yukon

Agenda

1. Opening prayer and quorum check
2. RRC Regional Workshop Debrief
3. Staffing

Opening

- Quorum check: 5/7
- Opening prayer by Camilla Rabisca

RRC Regional Workshop Debrief

Outfitting

Concerns were raised regarding the lack of clear data and reporting on outfitting activities, including harvest location, distribution and condition of harvested meat. Community concerns about spoiled meat and lack of logistical support for processing were noted.

Action: Gordon, Cyre and Catarina to meet and discuss next steps in collaboration with other SRRB staff.

Caribou Collaring and Monitoring

The Board acknowledged differing perspectives on the use of wildlife collars. It was agreed that further clarification is needed from GNWT on the data requirements and justifications for collaring programs. Members emphasized the need for ethical, culturally appropriate monitoring approaches and suggested exploring non-invasive alternatives.

GNWT Relations

The Board discussed the importance of structured and ongoing engagement with GNWT. It was suggested that regular meetings be established, either annually or semi-annually, to improve communication and coordination.

Communications and Outreach

The Board discussed the need to strengthen communication and outreach. A proposal was suggested to establish a communications function to manage newsletters, social media, and website updates. Budget implications were noted, and it was agreed that options such as contractual or part-time support could be explored.

Staffing and Workload

Appreciation was expressed for staff efforts in organizing the workshop. The Board discussed staff workload and long hours, while also noting the amount of work that is required to host a workshop. It was agreed that expectations during events should be reviewed to ensure compliance with employment standards. Overtime and workload management policies will be revisited.

Action: Include staff workload and compensation policies in a future policy review.

Meeting Facilities and Equipment

The Board noted that the meeting venue and equipment used during the recent workshop were inadequate. Issues included poor audio quality, technical disruptions, and lack of acoustic treatment.

Action: Explore options to improve hybrid meeting capability, including acquiring suitable equipment.

SRRB - RRC relationship

Members emphasized the importance of maintaining strong relationships with the RRCs through regular meetings. It was noted that staff meet regularly with RRCs, and additional formal

meetings with Board Member participation could strengthen ties between the Board and communities.

Governance and Roles

Dual Roles and Representation

Members discussed dual roles and lack of clarify when and how board members participate as SRRB versus RRC representatives during meetings.

Action item: Review operating policy and land claim provisions related to representation.

Conflict of Interest

Further guidance needed on identifying and managing conflicts, especially in cases where members are involved in related community or daytime work.

Executive Director's Role and Board Oversight

Lack of clarify regarding the Executive Director's administrative authority, job description, and the Board's governance responsibilities. Next steps need to be identified by the Board, including reviewing the Executive Director's contract as requested by her.

Staffing

Board considered a recommendation to renew Maylinda Bernard-Hovington's contract for 1 year, pending a positive performance review.

M2026-017

M2026-017	Renew Maylinda Bernard-Hovington's contract for 1 year, pending a positive performance review. Gordon Hamre/Camilla Rabisca	Consensus
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Meeting adjourned at 8:45 am

Approval of Minutes

Approved by Board decision, November 5, 2025



Donna Schear, Acting Chair

Summary of Motions

Number	Description	Result
M2026-017	Renew Maylinda Hovington's contract for 1 year, pending a positive performance review. Gordon Hamre/Camilla Rabisca	Consensus