



# In-Person Board Meeting Minutes

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January 20, 2020, 9 am-4 pm  
Behdzi Ahda First Nation Boardroom  
Minutes by Deborah Simmons

## List of Acronyms/Terms Used

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CPL	Colville 2020 Public Listening Session
SRRB	Sahtú Renewable Resources Board

## Agenda

- Opening prayer, quorum check
- Decisions between meetings
- Approval of Parties to Public Listening
- Board Hearing training:
  - Rules of procedural fairness, parties and their roles
  - Graphic recording
- Conflict of interest and bias
- Public Listening preparation: Agenda, chairing, facilitation, seating arrangement

## Participants

### Board Members

George Barnaby (Interim Chair), Faye D'Eon-Eggertson, Samuel Haché, Keith Hickling, Camilla Rabisca, Camilla Tutcho

### Staff

Deborah Simmons, Kirsten Jensen

### Other Guests

Nick Sowsun (OKT Law)

Sam Bradd (Drawing Change) – present for graphic recording item only

Lorraine Land (OKT Law), Steven Cooper and Ronald Halabi (Cooper Regal) – Zoom for Conflict of Interest and Bias item only

## Opening

- Prayer by Camilla Tutcho
- Quorum check: 5/6

## Decisions Between Meetings

### Motion 2020-26

M2020-26	Approve Colville 2020 Public Listening Party status for Ross River Dena Council, Kugluktuk Angoniatit Association (Hunters and Trappers Organisation), and Inuvialuit Game Council. Camilla Tutcho/Keith Hickling (phone poll, December 6, 2019).	Consensus
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### Motion 2020-27

M2020-27	Approve Colville 2020 Public Listening Party status for Sahtú Dene Council and Sahtú Youth Network. Jennie Vandermeer/Camilla Rabisca (phone poll, December 16-20, 2019).	Consensus
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### Motion 2020-28

M2020-28	Approve Colville 2020 Public Listening Party status for Acho Dene Koe First Nation. Samuel Haché/Camilla Rabisca (phone poll, January 4-8, 2020).	Consensus
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## Approval of Public Listening Party Status

### Motion 2020-29

M2020-29	Approve Colville 2020 Public Listening Party status for Indigenous Leadership Initiative. Keith Hickling/Camilla Tutcho.	Consensus
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## Board Hearing Training

### Rules of Procedural Fairness, Parties and Their Roles

#### *Presentation by Nick Sowsun*

- As an institution of public government, the Board is subject to Federal administrative law and related rules, including rules of procedural fairness to rights of people and Parties.
- Duty to Act Fairly involves three elements, though there is flexibility:
  - (1) Providing Parties with notice of the case to be met (process prior to CPL)
  - (2) Providing Parties with an opportunity to have their issues heard (CPL Session)
  - (3) Providing Parties with an impartial decision maker
- Hearing Rules of Procedure are a mechanism for fair hearing.
- Board must not be biased, *and* must appear to be unbiased “in the objective view of a reasonable and well-informed observer “
- The Board was asked to make a determination on a conflict of interest and bias concern in 2016.

- Board members must be deliberate about wearing a Board hat, representing the mandate of the Board.
- Board members must be present at the entire proceeding.
- Parties are active participants in two respects:
  - (1) putting “evidence” (information) on the record; and
  - (2) testing the accuracy and reliability of the information put forth by the other parties and the SRRB.
- The aim in presentations and questions is to get the best evidence possible.
- Roles of participants
  - Staff support the Board and Parties
  - Legal counsel tracks submissions, acknowledges evidence to be added to the record, provides advice on procedural issues, but does NOT make decisions.
  - Consultants and technical experts provide information, support and advice on technical or complex issues.
  - Chair presides over the hearing and sets overall tone and direction, and requires support from the Board.
  - Board members are well prepared, professional, courteous; Board members wait to ask questions till after Parties have their turn.
  - Parties and the public provide evidence.
- Any disruption, demonstration, or improper behaviour can affect fairness of a proceeding and preventing this should be planned for.
- There will be media present, and the Board should be prepared for this.

### Graphic Recording

#### *Presentation by Sam Bradd*

- Graphic recording will be taking place during the proceeding.
- Sam Bradd will introduce the graphic recording process during the opening session.
- There will be opportunities for Panels and Parties to review and approve draft graphic recordings.

### Conflict of Interest and Bias

#### *Presentation by Steven Cooper*

- An independent formal opinion has been provided to the Board.
- The Board can decide on the approach to mitigating risk moving forward.

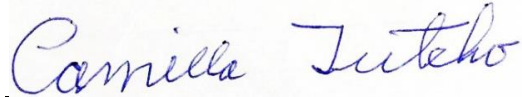
### Public Listening Preparations

- Review of agenda and Chair’s Opening Remarks.
- Discussion of procedural details, including facilitation.
- Seating arrangement.

Meeting adjourned at 4:00 pm approximately.

## Approval of Minutes

Approved by Board decision, June 11, 2020.



Camilla Tutcho, Acting Chair

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## Summary of Motions

Number	Description	Result
M2020-26	Approve Colville 2020 Public Listening Party status for Ross River Dena Council, Kugluktuk Angoniatit Association (Hunters and Trappers Organisation), and Inuvialuit Game Council. Camilla Tutcho/Keith Hickling (phone poll, December 6, 2019).	Consensus
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M2020-29	Approve Colville 2020 Public Listening Party status for Indigenous Leadership Initiative. Keith Hickling/Camilla Tutcho.	Consensus