

# Minutes

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Monday, June 4, 2006, 9:30 am-noon and Thursday, June 7, 9:00 am-noon  
Teleconference 1-866-969-8429, PIN 4950573#

Chaired by Walter Bayha

Facilitated by Deborah Simmons

*Meeting notes by Deborah Simmons*

## Agenda

1. IN CAMERA - Staffing and staffing policy (Terri Susan Zurbrigg)
2. Other staffing issues
  - a. Glen's activity report
  - b. Deb's contract
  - c. Lori Ann's status
  - d. Envisioning future staffing needs
3. Summary of key issues from Board interviews (Deb)
4. Short report on Northern Tutchone May Gathering, May 23-25 (Walter)
5. Priority areas of work for the summer (Deb)
  - a. Regional RRC workshop (Deb/Jeff)
  - b. Regional RRC climate change camp (Keith/Jeff)
  - c. Federal Fisheries Act legislative reform (Gordon)
  - d. Approach for addressing development license/permit applications (Deb)
  - e. Community-based research facilitation (Walter/Deb)
    - i. Caribou and Communities study synthesis/products
    - ii. Landscape ecology research, Délı̨nę
    - iii. Funding proposal – RRC partnership
    - iv. Traditional Knowledge Guidelines development
  - f. Strengthening recognition of RRC roles in the region (Deb)
  - g. Communications - website, FB page, newsletters, freezer project (Deb)
  - h. Administrative matters
    - i. Strategic plan progress review (Deb)
    - ii. Review of policy manual (Jeff/Laurel)
    - iii. Review of staffing requirements (Deb)
    - iv. Budgeting and reduction of operating costs (Deb)
    - v. Board member nominations?
6. Administration – signing authority (Deb)
7. Upcoming activities/Board meeting(s)

## Board Participants

Walter Bayha, Chair

Gordon Zealand

Jeff Walker

Keith Hickling

Laurel McDonald (*June 7*)

Leonard Kenny

Michael Neyelle

Pat Bobinski (*June 4 & 1hr phone mtg w/DS  
June 6*)

Paul Latour

## Invited Participant

Terri Susan-Zurbrigg, Field Law (*9:30-11:00 am, June 4 and 1 hr phone mtg w/DS June 6*)

### *Motion 45-2012*

**That the agenda be approved.**

MOVED, Jeff; SECONDED, Paul

DECISION All in favour

### *Motion 46-2012*

**That the meeting go in-camera, with inclusion of Deb as Executive Director.**

MOVED, Leonard; SECONDED, Pat

DECISION All in favour

## 1. IN CAMERA – Staffing and Staffing Policy

*Terri Susan Zurbrigg/Deb*

### *Motion 47-2012*

**That the meeting move out of camera.**

MOVED, Laurel; SECONDED, Leonard

DECISION All in favour.

### *Motion 48-2012*

**That the meeting adjourn at noon, and reconvene by conference call at 9:30 am on Thursday, June 7.**

MOVED, Jeff.

DECISION All in favour.

## Part 2 Meeting

9:00 am, Thursday, June 7

## 2. Staffing and Staffing Policy (continued)

*See Terri Susan-Zurbrigg note on options for Glen Guthrie, appended.*

### Glen Guthrie (continued)

Deb provided an overview of the briefing document provided by Terri Susan-Zurbrigg outlining two options for consideration. Discussion continued for about an hour.

#### *Motion 49-2012*

**That a letter be delivered to Glen informing of the Board's decision to terminate his employment with a transition/severance package.**

MOVED, Jeff Walker; SECONDED, Laurel McDonald  
DECISION All in favour

### Deborah Simmons/Staffing Policy

#### *Motion 50-2012*

**That the Board revise staffing policies and all other policies, review employment contract and revise to bring up to date, and the staff be paid appropriately in the interim while this process is underway.**

MOVED, Jeff; SECONDED, Gordon  
DECISION All in favour

### Lori Ann Lennie

#### Discussion

*Pat – Agrees with all four items proposed for motion (June 6 phone call).*

#### *Motion 51-2012*

- 1. That Lori Ann Lennie's position title be confirmed as Office Manager.**
- 2. That Lori Ann Lennie be awarded a \$1,000 bonus for her services beyond the call of duty over the past 8 months during which there was no full time Executive Director.**
- 3. That Lori Ann Lennie's salary be adjusted to reflect a reasonable inflation rate since the last raise.**
- 4. That Lori Ann be given a performance review toward assessing her status, setting goals, and reassessing her job classification in about a year.**

MOVED Laurel  
SECONDED Paul  
DECISION All in favour.

## **Envisioning Future Staffing Needs**

*See Board Briefing Note, appended.*

### **Discussion**

*Pat – good item to discuss at our next face-to-face meeting (June 6 phone call).*

*No motion needed*

## **3. Summary of Key Issues from Board Interviews**

*See Board Briefing Note, appended.*

*No motion needed*

## **4. Short Report on Northern Tutchone May Gathering**

*See appended story by Walter.*

## **5. Priority Areas of Work for the Summer**

### **Regional RRC Workshop**

*See Board Briefing Note, appended.*

### **Discussion**

- *Pat (June 6 phone call) - Why is the SRRB getting involved in Wildlife Act consultations? Caveat that we should be not be leading Wildlife Act processes, just facilitating input.*

### **RRC Climate Change Camp**

*Keith/Jeff*

Funding from the Fur Institute of Canada. Introduce what the Cree have been doing in Ontario, and present ourselves in a national forum under the FIC. August after the fire season. Camp will be on the Mackenzie River, over 3-4 days.

*No motion needed. Decision needed on date of the camp (July or August).*

### **Federal Fisheries Act Legislative Reform**

*Gordon*

Part of Bill C38, the big budget bill. Across Canada the protections for fish habitat will be significantly reduced, and it will be easier for developers to get proposals approved. Gordon is preparing a letter that the SRRB can use as a template – this will be done after a briefing meeting next week.

### ***Action***

Gordon to prepare draft letter for review and approval. Board approval of the letter will be done by email.

### **Approach for Addressing Development License/Permit Applications**

*See Board Briefing Note, appended.*

### **Discussion**

Jeff: We need to be well prepared to provide input in a timely way with the projects coming up. These are big projects and not all comments are getting through.

Laurel: Can we work with a consultant on proposals currently in the works?

Jeff: Glen Sorenson has been working for ITI providing comments, and can provide input upon request to the board re our environmental concerns and questions.

***Agenda item for our next meeting.***

### **Community-Based Research Facilitation**

*See Board Briefing Note, appended.*

### **Discussion**

Laurel: We need more input from the RRCs on this, including discussion at the upcoming Regional

Paul: Need more discussion about larger research priorities of the Board.

### **Decision**

Approval for Walter and Deb to prepare an RRC Briefing Note and present research possibilities, in particular the SSHRC Partnership Letter of Intent, to RRC Regional Workshop for discussion and feedback.

### **Strengthening Recognition of RRC roles in the Region**

*See Board Briefing Note, appended.*

### **Discussion**

Laurel: This is a good idea; especially because of high turnaround on RRCs and Land Corporations.

Jeff: Is it possible that Board Members inquire whether it's possible for them to attend RRC meetings?

*Pat (June 6 phone call): strong support.*

## Communications

*See Board Briefing Note, appended.*

### Action

1. That a specialist be contracted to redesign the SRRB website.
2. That the SRRB establish a Facebook page to be launched in conjunction with the redesigned website.
3. That newsletters be produced to follow from key participatory activities sponsored by the SRRB.

*Pat – doesn't think there should be anything on the freezers, there could be backlash or we could be responsible – would support just putting a logo.*

## Administrative Matters

*See Board Briefing Note, appended.*

### Strategic Plan Progress Review

#### Deliverable

Briefing document for fall Board meeting.

#### Review of Policy Manual

(Per earlier motion)

#### Discussion

*Pat (June 6 phone call): Agreed.*

#### Deliverable

Briefing document for fall Board meeting.

### Budgeting and Reduction of Operating Costs

*No discussion*

### Board member nominations?

*Pat – has submitted resume to DFO for reappointment.*

## 6. Administration – Signing Authority

### Motion 52-2012

**The following individuals are confirmed as signing authorities on behalf of the SRRB:  
Deborah Simmons, Walter Bayha, Lori Ann Lennie, and Keith Hickling.**

MOVED Pat

SECONDED Leonard

DECISION All in favour.

## **7. Upcoming Activities/Board Meeting(s)**

*See Board Briefing Note, appended.*

### ***Decisions***

- Second teleconference meeting this summer to discuss outcomes of June activities. *If Deb thinks she needs direction.*
- Fall meeting: RRC meeting September 18; Board meeting September 19-20.

### ***Moved***

***Meeting adjourned at 11:13 am.***

MOVED, Laurel

DECISION All in favour