



## **SAHTU RENEWABLE RESOURCES BOARD**

P. O. Box 134  
Tulita, NT, X0E 0K0  
TEL: (867) 588-4040  
FAX: (867) 588-3324

### **Executive Committee Conference Call 14 May 2001**

**Present on Call:**

Winter Lennie	Chairperson
Ruby McDonald	Member
Celina Stroeder	Member
Jody Snortland	Executive Director

Meeting convened at 10:30 a.m.

**1. Winter Clothing Policy**

- Discussed changes to the costs covered by the SRRB, who the policy will apply to, how often to replace, and who is responsible for repairs and dry cleaning

**SRRB Motion #05-14-01-01**

- To recommend to the Board the following winter clothing policy with discussed changes:

The Sahtu Renewable Resources Board will cover half the cost of purchasing the following winter clothing items for all staff:

- Parkas (up to \$300)
- Wind/Ski Pants (up to \$200)
- Cold-weather Boots (up to \$150)

The items will be purchased following a probationary period of three months. The employee will be expected to pay back 50% of the Board's cost for each item should he/she leave their position before the end of their six month probationary period. Items may be replaced after three years at the same costs to the Board. Any repairs or dry cleaning are the sole responsibility of the employee.

**Ruby McDonald moved  
Celina Stroeder seconded  
Motion carried unanimously**

**2. Board Meeting Location Policy**

- The current policy is not meeting the original intent; RRCs and public are not participating at the level the Board had hoped
- GRRB meets twice a year (January & September); cost saving measure
- Jody to look in Policy & Procedures regarding Executive Committee meetings

**SRRB Motion #05-14-01-02**

- To recommend to the Board the following board meeting location and frequency policy with discussed changes:

**4.2.1 Location**

- Meetings will be conducted at a convenient location in the SSA.

**4.2.2 Frequency**

- The Board should meet at least two times per year and may meet as often as it deems necessary. An annual schedule for meetings should be established so that the members, the public and Board staff can adequately plan and prepare for meetings.

**Ruby McDonald moved**  
**Celina Stroeder seconded**  
**Motion carried unanimously**

**3. Recommendations for Regulation Changes**

- Jody summarized regulation changes that the Board and RRCs discussed at the March Board meeting; reviewed and okayed point #1; asked to expand point #2; asked to write draft letter to Minister of RWED regarding point #3 (Motion #08-03-01-16)
- Following approval by committee, draft recommendations to be sent to Board members and RRCs; once RRCs indicate support for the recommendations, Board can send recommendations to the Minister

**4. Response to AMMO re: March 5, 2001 Letter**

- No response has been sent regarding March 5, 2001 letter; RRC indicated their position at March Board Meeting; to date, SRRB has not taken a position
- Jody to draft letter; to receive approval prior to sending

**5. Storage Shed Tender**

- Reviewed advertisement; Jody to go ahead and advertise throughout the SSA following final consultations with Winter

**6. Executive Director Trainee Position**

- Executive Committee to meet in person later this week to discuss more in-depth
- To provide Jody with comments following meeting

**7. Russ Hall's Emails date March 14, 2001 & April 26, 2001**

- Several RRC presidents are upset with the March 14, 2001 email; Jody indicated that the email is one board member's opinion and if the RRC wishes to express concerns to the Board, they must send something in writing
- To discuss further during an in-camera session at June Board Meeting

**8. Replacing 2 computers in the office**

- Reviewed quote provided by Cal Solutions Inc.; to tender out three excess computers

**SRRB Motion #05-14-01-03**

- To purchase two (2) computers from Cal Solutions Inc. at the quoted prices and, following installation, to surplus three (3) computers

**Ruby McDonald moved  
Celina Stroeder seconded  
Motion carried unanimously**

**9. Annual Report Summary 2000-2001**

- Reviewed draft summary report; no changes or additions to be made
- Summary to be sent to FAV COM by June 29, 2001

**10. Core & Harvest Study Budget – Line Item Changes**

- Lorraine Tremblay, SRRB auditor, has asked over the years to simplify the chart of accounts and make the budget line items correspond; this year, both Jody & Lori-Ann also expressed the same desire; following consultations with Lorraine, a simplified chart of accounts and corresponding budgets have been developed
- Jody received permission from Cindy Guay at DIAND (indicated that it is up to the Board how they wish to show their budget items as long as the original totals will not change)
- Committee reviewed changes; with assurances that no totals have been altered, permission given to go ahead with changes

**11. Fur Institute of Canada AGM**

- Fur Institute AGM to be held this year in St. John's, NFLD; will cost approximately \$4200 to send one representative
- AGM agenda does not have any major issues that the Board is interested in; therefore, will not send a representative this year

**12. Summer Student Program**

- Executive Committee to meet in person later this week to discuss more in-depth
- To provide Jody with comments following meeting

**SRRB Motion #05-14-01-04**

- To adjourn meeting at 11:50 a.m.

**Ruby McDonald moved  
Celina Stroeder seconded**

Minutes approved:



Chairperson

June 26/01

Date

**May 14/01**

<b>Item</b>	<b>Responsible Party</b>	<b>Action Taken</b>
1. Send letter to Minister of RWED re: wildlife resource revenues	Executive Director	Completed
2. Draft list of recommendations to Minister re: wildlife research permits, collection of resident harvest data & exclusive hunting rights	Executive Director	Completed
3. Draft letter to AMMO re: support for wildlife regulation changes	Executive Director	Completed
4. Put out a call for proposals for warehouse renovations	Executive Director	Completed
5. To finalize job description and training plan for executive director trainee and summer student	Executive Committee	Ongoing
6. To discuss Russ Hall's e-mails during in-camera session at June board meeting	Executive Committee	Completed
7. Put out tender for computers (3)	Executive Director	Completed
8. Send 2000-2001 Annual Summary Report to Fav Com	Executive Director	Completed